



# Orange Township Public Schools

Gerald Fitzhugh, II, Ed.D.  
Office of the Superintendent



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## Orange Board of Education Technology Loan Agreement

**Device Model:** \_\_\_\_\_ **Service Tag/District ID** \_\_\_\_\_

Agreement entered into on (date) \_\_\_\_\_, between Orange Board of Education, a public school system in Orange, New Jersey and student and parent (Student's name) \_\_\_\_\_

and Parent's name \_\_\_\_\_ at (school name) \_\_\_\_\_.

(Student ID) \_\_\_\_\_.

Now, therefore, in consideration of the mutual covenants contained in this Agreement it is agreed between the parties:

Laptop/Tablet Computer and Software, the Orange Board of Education agrees to deliver tablet/computer hardware and software (referred to as OBE Laptop/Tablet) to Student and Parent. Student and Parent agree that the OBE Tablet/Laptop, including the installed software, is the property of the Orange Board of Education. As required by these arrangements, Student and Parent agree to the following terms and conditions upon receipt of the OBE Tablet/ Laptop.

Terms of Agreement The term of this Agreement is effective from the above date NOT TO EXCEED the last day of the current marking period. This Agreement must be renewed by Student and Parent for each marking period. On or before the last day of the marking period that ends Student and Parent term of loan from the Orange Board of Education, Student and Parent will return the OBE Tablet/Laptop to the Orange Board of Education Information Technology Department. The OBE Tablet/Laptop will be returned in the same condition it was in on the Agreement date of issue, ordinary wear and tear excepted. After expiration of the term and so long as this Agreement shall remain in force and effect, Student and Parent agree to remain responsible for all terms and conditions of this Agreement. The Agreement is also terminated upon Student's graduation or withdrawal from the Orange Board of Education.

During the term of this Agreement, Student and Parent are strictly prohibited from subleasing, renting, selling, donating, giving away, or otherwise lending the OBE Tablet/Laptop to any other individual. Student and Parent understand the Orange Board of Education owns the OBE Tablet/Laptop, and that Student and Parent shall only have the right to use the OBE Tablet/Laptop during and in connection with his/her enrollment at the Orange Board of Education.

Student and Parent further agree to return immediately the OBE Tablet/Laptop to the Orange Board of Education Information Technology Department upon the termination of this Agreement. Upon premature departure from the Orange Board of Education, whether by withdrawal, dismissal, involuntary withdrawal, or other occurrence, Student and Parent must return the OBE Tablet/Laptop within five business days to the

Orange Board of Education Information Technology Department. A Student who is not registered in a district school is not considered enrolled or registered, and therefore must return the OBE Tablet/Laptop according to the terms of this Agreement. Permission to keep an OBE Laptop beyond the specified return date can only be made to the individual to whom the OBE Tablet/ Laptop is assigned and may be granted solely by the Orange Board of Education Information Technology Department. OBE Tablet/Laptop return date extensions cannot be made by any other Orange Board of Education office, including teachers, supervisors, principals, and directors, etc.

Care and Use Student and Parent agree to maintain the OBE Tablet/Laptop in good operating condition, repair, and appearance, and protect the same from deterioration, other than ordinary wear and tear. Student and Parent are responsible for intentional damage or loss of the OBE Tablet/Laptop, based on market value. Student and Parent agree to use the OBE Tablet/Laptop in educational course work, within its normal capacity, without abuse, and in a manner contemplated by the Orange Board of Education.

Student and Parent agree to comply with the laws, ordinances, regulations, and other requirements that may be applicable with respect to the use, maintenance, and operation of the OBE Tablet/Laptop. Further, Student and Parent agree to comply with all rules, regulations, and procedures governing the proper use of the Orange Board Education's computers and network as set forth in the Orange Board of Education's Acceptable Use Policy, a copy of which is attached to this agreement.

By signing this Agreement, I certify and agree that:

1. I have read, understand, and accept the terms and conditions of this Agreement;
2. All information I have provided is true and accurate; and
3. I acknowledge responsibility for the OBE Tablet/Laptop at all times during the term of this Agreement and, therefore, understand that it is in my best interest to adhere to all Orange Board of Education rules and regulations governing the use of the OBE Tablet/Laptop.
4. I accept financial responsibility for loss and/or damage resulting from the purposeful action or gross negligence. The replacement cost of the Samsung Chromebook 4 (2021) \$376.98

If either party has any doubt or confusion as to the intent or purpose of any terms and provisions of this Agreement, then such party shall notify the Orange Board of Education's Information Technology Manager for further clarification and discussion as to the intent of such terms and provisions.

DATE:

(Signature of Parent or Guardian)

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(Print Parent or Guardian Name)

DATE:

(Signature of Student)

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(Print Student Name)

(Student ID)